

Fall 2024 PS101Q AFTER SCHOOL PARENT CONTRACT

Be Cool After School Program, hereinafter referred to as BCAS101Q, and _____, hereinafter referred to as Applicant, hereby agree to the enrollment of Applicant's child/(children) _____ in BCAS101Q, upon the following expressed terms and conditions:

- I. **Enrollment Period:** Applicant hereby enrolls their child for the Fall 2024 Semester, commencing on September 17, 2024 and ending on January 31, 2025. BCAS101Q will follow the [DOE's school calendar](#) and will not operate on school closure dates.

- II. **Tuition Payment:** Per child registration fee (\$50) and full payment or 1st installment payment, if Applicant has elected to pay by installment, is due at time of registration. BCAS101Q hereby makes it known to the Applicant that their child is being accepted for the entirety of the Fall semester and that the tuition stated is payment for a place in the program and not for the period of attendance.
 - a. **Credit card authorization:** I agree to save and maintain a valid Payment Method in my Amilia account profile and authorize BCAS101Q to process payment for any charges incurred during the Fall 2024 semester.

 - b. **Installment payments:** It is expressly understood and agreed by the parties hereto that the privilege of paying tuition by installment is extended only as a convenience and does not in any way bury the obligation of the applicant to pay the tuition in full.
 - i. There is a non-refundable 2.75% installment service fee applied at the time of registration.
 - ii. Installment payments via credit cards or eChecks will be automatically deducted on the following dates: 1st payment at registration, 9/20/24 (2nd), 10/20/24 (3rd), 11/20/24 (4th), 12/20/24 (5th/final) without bills being sent.

- III. **Refund Policy:** Requests for refunds must be submitted via email to admin@bcas101q.org and will be granted according to the following schedule:

Requests received via email by	Refund entitlement
Aug 27, 2024, 5 PM	85% tuition refund, less registration fee and 6% processing fee
Sept 3, 2024, 5 PM	50% tuition refund, less registration fee and 6% processing fee
After Sept 3, 2024, 5 PM	No refunds

- IV. **Withdrawal / Changes:** In all cases of withdrawal from the program after September 3, 2024, tuition fees shall be paid to the end of the semester.
 - a. It is understood that no fee deductions are to be made or credits allowed for the absence or withdrawal on account of illness, early pick-ups, or any cause whatsoever, except as herein above stated.
 - b. In the rare case that a class is canceled due to instructor absence, the BCAS101Q will provide alternative activities for the children.

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- c. If BCAS101Q determines that services cannot be provided as a result of an act of nature, a local or national emergency, or any condition that in the opinion of BCAS101Q jeopardizes the safety of children, no compensation or makeup days will be provided.
- d. BCAS101Q reserves the right to cancel or alter programs or fees as it deems necessary.

V. **Late Pick-Up:** If my child is not picked up by their scheduled pick-up time (4:00 p.m. or 6:00 p.m.), I agree to pay late fees of \$20 for every 15 minutes. In the event that my child is not picked up by program closure (6:00 p.m.) and a parent or emergency contact cannot be reached, my child may be taken to the NYC Police Department 112th Precinct.

VI. **Injuries:** If my child is injured and requires medical attention and I cannot be reached for instructions, I do hereby give authority to the BCAS101Q to obtain necessary emergency medical treatment for my child until family is notified and or arrives.

VII. **Behavior:** Children enrolled in the BCAS101Q are expected to behave in a polite and cooperative manner towards their peers and school staff. Failure to do so can result in their removal from the program and fees forfeited.

VIII. **Photo Digital Media Release:** Applicant hereby gives permission to BCAS101Q for the use of all digital media for the purpose of publication and/or display, on behalf of the BCAS101Q.

I have read and agree to the terms of the BCAS101Q AfterSchool Program.

Applicant Signature

Date